



**Levenmouth Reconnected Programme**  
**Large grant scoring  
mechanism**

Organisation details, applicant contact details and project details are all background information that is required for the application to proceed to be assessed but will not be scored on the information provided.

The scoring matrix below illustrates the evaluation weightings to be applied across sections:

Award criteria		Score
1	Strategic case	56
2	Socio-economic case	16
3	Financial case	13
4	Management case	9
5	Commercial case	6
<b>Total score available</b>		<b>100</b>

## Questions for evaluation

The proposal is required to address the following questions in its submission. Please answer all the questions below and provide the supplementary details as required.

Question/s	Project strategy	Marks
	<p><b>Note:</b> Applicants must meet at least one LRP theme and objective and score at least 14 points in Q1.4 to be considered for funding.</p>	
1.1	<p><b>How does the project fit with the LRP themes and objectives?</b></p> <p>Your answer should advise which themes your project meets and how the project meets that theme and outcome(s) within the themes. Refer to the themes and outcomes document (LRP-GA011).</p> <ul style="list-style-type: none"> <li>▪ Theme 1 - Opportunities for all</li> <li>▪ Theme 2 - Inclusive jobs and growth</li> <li>▪ Theme 3 - Community led services</li> <li>▪ Theme 4 - Thriving places</li> </ul>	<b>(20)</b>

1.2	<p><b>What collaborative working does the project have?</b></p> <p>Your answer should advise if you have any collaborative working or if your project ties into any other LRP funded projects. You should advise who you will be working with to deliver the project and why the project benefits from Partnership working.</p> <p>Some examples may be:</p> <ul style="list-style-type: none"> <li>▪ The Leven Programme partnership approach</li> <li>▪ Or simply include multiple partners to deliver the project.</li> </ul>	<b>(4)</b>
1.3	<p><b>Does the project meet with any national, regional or local strategies?</b></p> <p>The project should not only look to meet LRP themes but also other strategies. Depending on the project and the objective of the project will assist with what strategies you should be looking to incorporate and advise how your project meets these strategies. Below is a sample list of national, regional and local strategies, the list is not exhaustive.</p> <ul style="list-style-type: none"> <li>▪ Achieving a Sustainable Future, the Scottish Government's Regeneration Strategy: <a href="https://beta.gov.scot/publications/achieving-sustainable-future-regeneration-strategy/">https://beta.gov.scot/publications/achieving-sustainable-future-regeneration-strategy/</a></li> <li>▪ Climate change: <a href="http://www.gov.scot/policies/climate-change/">www.gov.scot/policies/climate-change/</a></li> <li>▪ The Place Principle: <a href="http://www.gov.scot/publications/place-principle-introduction/">www.gov.scot/publications/place-principle-introduction/</a></li> <li>▪ Scotland's Economic Strategy: <a href="https://beta.gov.scot/publications/scotlands-economic-strategy/">https://beta.gov.scot/publications/scotlands-economic-strategy/</a></li> <li>▪ Town Centre Action Plan and Town Centre First Principle: <a href="https://beta.gov.scot/policies/regeneration/town-centre-regeneration/">https://beta.gov.scot/policies/regeneration/town-centre-regeneration/</a></li> </ul>	<b>(4)</b>

	<ul style="list-style-type: none"> <li>▪ National Planning Framework</li> <li>▪ Infrastructure Investment Plan</li> <li>▪ Digital, Environmental, Renewables and Energy policies.</li> <li>▪ City/region deals</li> <li>▪ Community empowerment</li> <li>▪ Local Authority Local Economic Development, Regeneration, Local Development and Strategic Development Plans.</li> </ul>	
1.4	<p><b>How does your project fit with the objective set out below?</b></p> <p>To maximising the economic and social value of the reinstated railway between Thornton North Junction and Leven to the communities in the local Levenmouth area in Fife Council Ward 21 (Leven, Kennoway and Largo) and Ward 22 (Buckhaven, Methil and Wemyss Villages).</p>	<b>(28)</b>
<b>2.0</b>	<p style="text-align: center;"><b>Socio-economic benefit</b></p> <p><b>Note:</b> Applicants must score 50% in this section as well as 6 points in question 2.3 to be considered for funding.</p>	
2.1	<p>Demonstrate the community support for the project (community consultation, survey etc) and how you plan to achieve on-going community involvement during and post-delivery</p> <p>Applicants should refer to National Standards of Community Engagement: <a href="http://www.scdc.org.uk/what/national-standards">www.scdc.org.uk/what/national-standards</a></p>	<b>(5)</b>
2.2	<p><b>How will the public benefit from the project, and what are the arrangements for public access and what steps will be taken to ensure its sustainable utilisation?</b></p> <p><b>Note:</b> If your project relates to a building, please detail the daily opening and closing hours. If the project site relates to a public open space, please confirm if access is permitted 24/7.</p>	<b>(1)</b>
2.3	<p><b>Please describe how this project will address the needs of the local community and how will this be measured? Set out the outputs/targets you expect to achieve, in</b></p>	<b>(10)</b>

	<b>what quantities and by when, i.e. how many jobs will be generated?</b>	
<b>3.0</b>	<b>Project finances</b>  <b>Note:</b> Applicants must show recurring costs of revenue and financial sustainability beyond conclusion of the project to be considered for funding (Q3.5).	
3.1, 3.2 & 3.3	<p><b>What is the total cost of your project?</b></p> <p><b>How much funding are you requesting from Levenmouth Reconnected?</b></p> <ul style="list-style-type: none"> <li>▪ Detailed breakdown of expenditure</li> <li>▪ A cashflow plan is also required as part of application particularly where project is to span over different financial years.</li> </ul>	<b>(4)</b>
3.5	<p><b>Please give details of the recurring costs of revenue for the project (both operational and maintenance) demonstrating the projects financial sustainability particularly beyond the conclusion of the funding period.</b></p> <p>Please include details of options for future financing, grant support, the potential for mainstreaming and revenue generation.</p>	<b>(4)</b>
3.6	<p><b>Cost control is essential to the success of the project. Describe what successful processes and procedures will you adopt to ensure project costs are continually monitored and managed within budget as part of your regular project report to LRP.</b></p>	<b>(4)</b>
3.7	<p><b>Please advise below the funds your organisation will contribute to the project and list all other funders supplying details of the awards approved or decision dates if funders are yet to consider your project.</b></p>	<b>(1)</b>
<b>4.0</b>	<b>Management of project</b>  <b>Note:</b> Two points must be achieved in both questions 4.1 and Q4.2 to be considered for funding.	

4.1	<p><b>Please provide an indicative project programme that clearly identifies the key milestones involved in progressing your project from its current status through to completion.</b></p> <p>For each milestone, please indicate the success criteria (how you will know the milestone has been achieved) and the expected date of achievement (must be realistic and achievable), whilst describing how programme control will be implemented.</p>	<b>(5)</b>
4.2	<p><b>Detail the skills and resources required to deliver the project and how this requirement will be met.</b></p> <p>This will identify the project lead and key project team members their skills and experience to deliver the project. It will also illustrate the project lines of communication.</p>	<b>(4)</b>
<b>5.0</b>	<p><b>Commercial case</b></p> <p><b>Note:</b> Five key risks and mitigation must be provided together with a risk log to be considered for funding.</p>	
5.1	<p><b>Highlight five key issues (risks) that could influence successful delivery and explain, preferably using examples from practical and applied experience, how you would manage these risks effectively and successfully.</b></p>	<b>(3)</b>
5.2	<p><b>Please give details of how you will procure goods, services and works to maximise benefit to the Levenmouth area.</b></p>	<b>(3)</b>

## Questions for evaluation scoring methodology

Question(s)	Methodology
1.1	<ul style="list-style-type: none"> <li>▪ All four themes clearly met supported by theme outcomes <b>(20 marks)</b></li> <li>▪ Three themes clearly met supported by theme outcomes <b>(15 marks)</b></li> <li>▪ Two themes clearly met supported by theme outcomes <b>(10 marks)</b></li> <li>▪ One theme clearly met supported by theme outcomes <b>(5 marks)</b></li> </ul>
1.2	<ul style="list-style-type: none"> <li>▪ Multiple partners, two or more, noted with a clear description of collaborative working and benefits from the approach. <b>(4 marks)</b></li> <li>▪ One partner noted with description of collaborative working and benefits from the approach <b>(2 marks)</b></li> <li>▪ One partner noted with limited description of collaborative working. Benefits are not clear/concise and comprehensive. <b>(1 mark)</b></li> <li>▪ Limited/no response provided. <b>(0 marks)</b></li> </ul>
1.3	<ul style="list-style-type: none"> <li>▪ Multiple policies met at national, regional and local levels noted with a clear description of the project meets the strategies. <b>(4 marks)</b></li> <li>▪ One policy met at each national, regional and local level noted with a description of the project meets the strategies. <b>(2 marks)</b></li> <li>▪ Limited/no response provided. <b>(0 marks)</b></li> </ul>
1.4	<ul style="list-style-type: none"> <li>▪ An excellent level of evidence demonstrating how the project aligns with maximising the economic and social value of the reinstated railway. <b>(28 marks)</b></li> <li>▪ A good level of evidence demonstrating how the project aligns with maximising the economic and social value of the reinstated railway. <b>(21 marks)</b></li> </ul>

	<ul style="list-style-type: none"> <li>▪ Acceptable evidence demonstrating how the project aligns with maximising the economic and social value of the reinstated railway. <b>(14 marks)</b></li> <li>▪ Limited and less than acceptable evidence to demonstrate how the project aligns with maximising the economic and social value of the reinstated railway. <b>(7 marks)</b></li> <li>▪ Unacceptable or no evidence to demonstrate how the project aligns with maximising the economic and social value of the reinstated railway. <b>(0 marks)</b></li> </ul>
2.1	<ul style="list-style-type: none"> <li>▪ Considerable community wide consultation undertaken, and evidence of support supplied. Clear plan for ongoing community involvement. <b>(5 marks)</b></li> <li>▪ Community consultation undertaken and evidence of support supplied. Some consideration given to ongoing community involvement. <b>(3 marks)</b></li> <li>▪ Two/three letters/emails of support supplied. Limited detail of plan for ongoing involvement with community. <b>(1 mark)</b></li> <li>▪ No evidence of support provided. No plan for on-going involvement with community. <b>(0 marks)</b></li> </ul>
2.2	<ul style="list-style-type: none"> <li>▪ Unrestricted public/community access, public benefits clearly detailed with steps for sustainable utilisation. <b>(1 mark)</b></li> <li>▪ Limited public/community access with limited benefits and steps for sustainable utilisation presented. <b>(0 marks)</b></li> </ul>
2.3	<ul style="list-style-type: none"> <li>▪ Demonstrable needs linked to quantifiable outputs and in what quantities clearly identified with effective means to measure these. Expected dates for achieving outputs provided. <b>(10 marks)</b></li> <li>▪ Some quantifiable outputs and demonstrable needs identified noting some quantities with means to measure these. Expected dates for achieving outputs and measurement provided. <b>(6 marks)</b></li> <li>▪ Limited/no response provided. <b>(0 marks)</b></li> </ul>
3.1, 3.2 & 3.3	<ul style="list-style-type: none"> <li>▪ Total cost of project supplied with funding amount requested. Full and comprehensive cost breakdown</li> </ul>



	<p>provided that illustrates cashflow/drawdown as well as how this aligns with the project milestone identified in question 4.1. <b>(4 marks)</b></p> <ul style="list-style-type: none"> <li>▪ Total cost of project supplied with funding amount requested. Cost breakdown provided that illustrates cashflow/drawdown as well as some alignment with the project milestones identified in question 4.1. <b>(2 marks)</b></li> <li>▪ Total cost of project provided with funding amount requested. Limited cost breakdown <b>(1 mark)</b></li> <li>▪ Total cost of project outlined with funding amount requested. Limited/no response. <b>(0 marks)</b></li> </ul>
3.5	<ul style="list-style-type: none"> <li>▪ Detailed and comprehensive recurring costs of revenue for the project (both operational and maintenance) provided with clear considering and planning for ongoing operational, revenue and maintenance costs. This will evidence commitment of funding/revenue sources required to meet these costs. <b>(4 marks)</b></li> <li>▪ Limited recurring costs of revenue for the project (both operational and maintenance)/no response. <b>(0 marks)</b></li> </ul>
3.6	<ul style="list-style-type: none"> <li>▪ Response demonstrated proven and clear methodology, procedures, monitoring and reporting to ensure successful management and delivery. <b>(4 marks)</b></li> <li>▪ Response covers key elements; however, some/all may not relate clearly to the project. <b>(2 marks)</b></li> <li>▪ Outline methodology provided. <b>(1 mark)</b></li> <li>▪ Limited/no response. <b>(0 marks)</b></li> </ul>
3.7	<ul style="list-style-type: none"> <li>▪ All other funding secured with supporting evidence. <b>(1 mark)</b></li> <li>▪ Funding gap exists. <b>(0 marks)</b></li> </ul>
4.1	<ul style="list-style-type: none"> <li>▪ Indicative programme plan provided highlighting key milestones. Clear identification for measuring each milestones success. Expected dates for achieving milestones provided. Comprehensively detailed</li> </ul>

	<p>description of how programme control will be implemented. <b>(5 marks)</b></p> <ul style="list-style-type: none"> <li>▪ No Indicative programme plan provided. Key milestones identified and provided. Clear identification for measuring each milestones success. Expected dates for achieving milestones provided. Description of how programme control will be implemented. <b>(2 marks)</b></li> <li>▪ Limited/no response provided. <b>(0 marks)</b></li> </ul>
4.2	<ul style="list-style-type: none"> <li>▪ Project lead and other key members of project team identified. Comprehensive description of how their skills &amp; experience will ensure successful delivery of the project, this may be demonstrated through CV's. Clear description and graphic illustration (organogram or similar) of the team's structure and line of communication through the life of the project to LRP contact. <b>(4 marks)</b></li> <li>▪ Project lead and other members of project team identified. Description of how their skills and experience will ensure successful delivery of the project. Description of the team's structure and line of communication through the life of the project to LRP contact. <b>(2 marks)</b></li> <li>▪ Project lead and limited other resources identified. Limited description of how their skills and experience will ensure successful delivery of the project. Unclear / limited description of the team's structure and line of communication through the life of the project to LRP contact. <b>(0 marks)</b></li> </ul>
5.1	<ul style="list-style-type: none"> <li>▪ Five key issues identified from a risk log. Effective mitigation actions fully detailed supported by relevant examples. <b>(3 marks)</b></li> <li>▪ Unable to provide five key issues and/or a risk log. Limited mitigation or examples. <b>(0 marks)</b></li> </ul>
5.2	<ul style="list-style-type: none"> <li>▪ 50% or more of services/products have or will be procured from within the Levenmouth area, area defined in the Strategy for funding document, evidence provided to support approach. <b>(3 marks)</b></li> </ul>

	<ul style="list-style-type: none"><li data-bbox="507 203 1382 324">■ 50% or more of services/products have or will be procured from within Fife. Evidence provided to support approach. <b>(1 mark)</b></li><li data-bbox="507 353 1289 389">■ 50% or more procured from out with Fife. <b>(0 marks)</b></li></ul>
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